

INFORMATION NOTICE

WORKFORCE SERVICES

Number: WSIN07-28

Date: January 17, 2008

Expiration Date: 6/30/08

69:62:cs:11716

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: CHANGE IN PROCESS FOR REVIEWING COMMENTS

The purpose of this notice is to inform the workforce development community of a change to the way the Employment Development Department (EDD) Workforce Services Branch (WSB) processes comments received during the draft directive period. Specifically, in the July 2007 Local Workforce Investment Area (LWIA) Advisory Committee meeting, there was a recommendation for the WSB to include draft directive comments into the final directive. On September 4, 2007, an Information Notice (WSIN07-8) was issued to solicit comments from the workforce development community relating to this recommendation. Based on those comments and subsequent discussions with the LWIA Advisory Committee, it was decided that relevant comments would be published with the final directive for the workforce development community to view.

It is anticipated that this change will provide a broader perspective of the policy development process and encourage greater participation by members of the workforce development community. This new process is effective upon release of this Information Notice. Below are the steps the WSB will follow when summarizing comments.

Summary of comments

- The WSB will list the total number of comments received; however, the WSB will incorporate only those comments in the final directive that are received from a level of authority that represents the entity or organization. (e.g. Administrators, One-Stop Operators and partners, etc.)
- The WSB will summarize comments, rather than repeat them verbatim. If the author receives similar comments from more than one organization, then the individual comments will be combined.
- Above each summarized comment, the WSB will list the appropriate name, title, and organization of the commenter(s) that coincide with the comment submitted, unless the commenter has requested to remain anonymous.
- The WSB will provide a response to each summarized comment explaining EDD's position.

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

When the final directive is ready for publication on the Workforce Community web page, the summary of comments will appear as an attachment with the final directive.

If you have any questions, please contact Keita LaFavor at (916) 654-7915, or by e-mail at klafavor@edd.ca.gov.

/S/ BILL BURKE
Assistant Deputy Director
Workforce Services Branch

/S/ BOB HERMSMEIER
Chief
Workforce Services Division